

***Pace Charter School of Hamilton
Board of Trustees – Regular Meeting***

Wednesday, September 17, 2025
5:00 PM

MEETING MINUTES

CALL TO ORDER:

A meeting of the Pace Charter School of Hamilton, Board of Education is called to order at 5:00pm in the Pace Charter School of Hamilton multi-purpose room located at 52 Lafayette Ave. in Hamilton, NJ 08610.

OPEN MEETING:

Adequate notice of this meeting has been provided in the local news media and placed on the public notice located at the Pace Charter School of Hamilton Main Office at each location as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

ROLL CALL:

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
Present	X	X	X	X	X	X
Absent						
LA/ED						

Administrators Present:

Deborah A. Pontoriero, Chief School Administrator; Donna Torres, School Business Administrator

PUBLIC COMMENT*

Start Time: _____ End Time: _____

*If there are members of the public present, the Board Secretary will read the public comment statement.

APPROVAL OF MINUTES AND AGENDA

Motion to accept the meeting minutes from the August 20, 2025 general meeting as presented.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st	X					
2 nd		X				
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to approve the agenda as presented.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st				X		
2nd		X				
Aye	X	X	X	X	X	X
Nay						
Abstain						

FINANCE

The following financial reports pursuant to N.J.A.C. 6A:23, 11©3 that no line-item account has encumbrances and expenditures which in total exceed the line item appropriate in violation of N.J.A.C 6A23-2.11(a) as certified by the Board Secretary, and pursuant to N.J.A.C. 6A:23-2 11(c)4 that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-02.11 (b) as contained in the Board Secretary's Report, and/or Internal Cash Report.

Motion to approve the September 2025 Bills List in the total of \$181,271.70 and also the ratifying bills in the amount of \$0 including the approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st	X					
2nd			X			
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to accept the Board Secretary's Reports as presented for August 2025.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st					X	
2nd				X		
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to accept the Internal Cash Reports as presented for August 2025.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st				X		
2nd			X			
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to accept the August 31st and September 16th payroll.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st	X					
2nd		X				
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to approve the ESEA Title 1 Grant in the amount of \$207,985.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st		X				
2nd			X			
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to refuse the Title 3 Immigrant in the amount of \$1631.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st	X					
2nd				X		
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to accept the new 5-year adjustment to Bidding Thresholds effective 7/1/2025 as follows and the increase of quotation requirements of \$7,950 with a QPA and \$5,850 without a QPA.

N.J.S.A. 18A:18A-31	Public School Districts	\$39,000
N.J.S.A. 18A:18A-3	Public School Districts - <i>With a Qualified Purchasing Agent</i>	\$53,000

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st		X				
2nd			X			
Aye	X	X	X	X	X	X
Nay						
Abstain						

ADJOURNMENT

Time: 5:30PM

Motion to adjourn the meeting.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st					X	
2nd			X			
Aye	X	X	X	X	X	X
Nay						
Abstain						

***Pace Charter School of Hamilton
Board of Trustees***



Tamara Childs, Board Secretary